SRNT LISTSERV GUIDELINES

Thanks for being part of the SRNT Listserv community. To ensure the best possible experience for all Listserv members, we have established some basic guidelines for participation. We will periodically send this document out to the various lists as a friendly reminder for experienced users and to assist newer users with listserv operations. The guidelines will also be posted on the SRNT website.

By using the listserv, you agree that you have read and will follow the guidelines set for these peer discussion groups. You also agree to reserve list discussions for topics best suited to the medium. This is a great way to solicit the advice of your peers, benefit from their experience, and participate in an ongoing conversation.

Please take a moment to acquaint yourself with these important guidelines. If you have questions, please email membership@srnt.org. In order to preserve a climate that encourages both civil and fruitful dialogue, SRNT reserves the right to delete posts and suspend or terminate membership on all lists for members who violate these terms. If you do not accept these guidelines, please unsubscribe from the list by following the directions at the bottom of the listserv message.

The Rules

1. **Only SRNT members-in-good-standing are eligible to subscribe to our listserv.**
2. Do not "flame," challenge or attack others. The discussions on the lists are meant to stimulate conversation, not to create contention. Flaming includes the making of derogatory comments, ridicule, excessive sarcasm and innuendo. Let others have their say, just as you have yours.
3. Use caution when posting messages. Information posted on lists is available for all to see, and comments are subject to libel, slander, and antitrust laws.
4. Do not post commercial messages on any listserv.
5. All defamatory, abusive, profane, threatening, offensive, or illegal materials or language are strictly prohibited. Do not post anything in a listserv message that you would not want the world to see or that you would not want anyone to know came from you.
6. Please note carefully all items listed in the disclaimer and legal rules below, particularly regarding the copyright ownership of information posted to the list.
7. Do not distribute any SPAM, solicitation, jokes, chain letters, petitions for signatures or letters relating to pyramid schemes, missing persons or once-in-a-lifetime deals.
8. Send your message only to the most appropriate list(s). Do not spam several lists with the same message.
9. Do not use the listserv to invite the entire list to join your social network (Facebook, Myspace, Linkedin, etc). You may invite individuals to join your network but may not invite the entire list.

Listserv Etiquette

1. Include a signature tag on all messages. Include your name, affiliation, location, and e-mail address.
2. State concisely and clearly the topic of your comments in the subject line. This allows members to respond more appropriately to your posting and makes it easier for members to search the archives by subject.
3. Include only the relevant portions of the original message in your reply. Delete any header information, and put your response before the original posting.
4. Only send a message to the entire list when it contains information that benefits everyone.
5. Send messages such as "thanks for the information" or "me, too" to individuals--not to the entire list. Do this by using your e-mail application's forwarding option and typing in or cutting and pasting in the e-mail address of the individual to whom you want to respond.
6. Do not send administrative messages, such as "remove me from the list", through the listserv. To unsubscribe from the list, follow the directions at the bottom of the listserv email message.
7. Warn other list subscribers of lengthy messages either in the subject line or at the beginning of the message body with a line that says "Long Message."
8. When using an Auto Reply message for times you are out of the office, please be sure to "Create a Rule" (this is easily done with Microsoft Outlook's Out of Office Assistant) that would prohibit sending the message to the list.

Disclaimer and Legal Rules

This list is provided as a service of the Society for Research on Nicotine & Tobacco. SRNT accepts no responsibility for the opinions and information posted on this site by others. SRNT disclaims all warranties with regard to information posted on this site, whether posted by SRNT or any third party; this disclaimer includes all implied warranties of merchantability and fitness. In no event shall SRNT be liable for any special, indirect, or consequential damages or any damages whatsoever resulting from loss of use, data, or profits, arising out of or in connection with the use or performance of any information posted on this site.

Do not post any defamatory, abusive, profane, threatening, offensive, or illegal materials. Do not post any information or other material protected by copyright without the permission of the copyright owner. By posting material, the posting party warrants and represents that he or she owns the copyright with respect to such material or has received permission from the copyright owner. In addition, the posting party grants SRNT and users of this list the nonexclusive right and license to display, copy, publish, distribute, transmit, print, and use such information or other material.

By using the SRNT listserv, subscribers agree to indemnify defend and hold harmless the Society, its committees and Networks, officers and agents from and against all losses, claims, demands, causes of action, liabilities, expenses, including reasonable attorney's fees and costs arising from any claims arising out of or resulting from any breach of these guidelines by the user or any omission or act taken by the user.

SRNT does not actively monitor the site for inappropriate postings. However, in the event that any inappropriate posting is brought to SRNT's attention (by SRNT staff or otherwise), SRNT reserves the right to take all appropriate action in response. SRNT reserves the right to terminate access to any user who does not abide by these guidelines.